

PERSONALITY REQUEST FORM

DATE OF REQUEST:	8/30/2011		
DATE OF EVENT:			
TIME OF EVENT:		DATE/TIME FLEXIBLE (YES/NO):	
CONTACT NAME:		EMAIL ADDRESS:	
FAX NUMBER:		PHONE #	

PERSONALITY REQUESTED:	
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EVENT INFORMATION

NAME OF ORGANIZATION:	
ORGANIZATION DESCRIPTION (Corporate/Charity/Government)	
NAME OF EVENT:	
TYPE OF EVENT: (fundraiser/gala)	
LOCATION:	
# ATTENDEES:	
PERSONALITY ARRIVAL TIME:	
PERSONALITY DEPARTURE TIME:	
VIPS / GUEST SPEAKERS? Please list, if any	

EVENT DESCRIPTION

DESCRIPTION OF EVENT:	
LIST PROGRAM DETAILS:	
CASUAL OR FORMAL?	
EXPECTATION OF EMCEE:	

PLEASE READ AND SIGN THE FOLLOWING:

This is not a contract. Personality appearance is dependent upon the availability of person requested. Filling out this form DOES NOT ensure appearance by a Global Edmonton Personality. Global Edmonton reserves the right to refuse, cancel, or substitute a personality appearance without cause. Appearance of a Global Edmonton Personality at your event does not ensure news coverage of that event.

Printed name:

Signature: _____

FOR OFFICE USE ONLY

Date Received: _____

Approved: Yes ☐ No ☐

Personality attending event: